

SHADY HARBOR FIRE DISTRICT

DRAFT

MINUTES

Saturday, July 12, 2008

An Executive Committee meeting of the Shady Harbor Fire District was held at 119 Shirley Drive on Saturday, July 12, 2008. The meeting convened at 9:05 a.m., Moderator Jack McAllister presided.

Attendees: J. McAllister, D. Newton, K. Jurgens, J. Jurgens, K. Gwozdz, J. Duffy, R. Mandry, F. Schmitt, B. Fuller, P. Guglielmo, L. Struzik, K. Gable, B. Gable, P. Lake, D. Keil, L. Mackey, N. Gilbert, T. Shawyer, E. Coll, T. See, R. Eckel .

Approval of the minutes:

Motion: Motion was made and seconded to approve the minutes of the May 24, 2008, meeting minutes with a name spelling correction of "Parsells."

Motion carried unanimously.

Officers Reports:

Moderator – Jack McAllister

- 1. Thanked J. Duffy and D. Newton for their quick response to the recent Brookside waterline break;**
- 2. Noted that T. See is currently attending a meeting with Dunn's Corner Fire Department consultants for a more equitable fire protection rate;**
- 3. Thanked N. Gilbert for her efforts for her Nominations Committee work and nominated B. Fuller to take over her position. N. Gilbert will chair the Social Committee;**
- 4. Discussed R.O.W. 5 issues and need to finance a survey to establish association owned property boundaries.**

Motion: F. Schmitt moved to validate S.H.F.D. land ownership boundaries of R.O.W. 5 through a licensed survey and confirmed by registered plat information on file in the Charlestown Town Hall.

D. Newton seconded the motion. E. Coll and T. Shawyer volunteered to abstain from voting to avoid perception of conflict of interest.

Motion passed by a vote of 8 to 2.

- 5. Briefly discussed Moderator's written report which had been distributed.**

Motion: Motion was made and seconded to accept Moderator's report.

Motion carried unanimously.

Treasurer – Lance Mackey

Current Assets:

Washington Trust CD's:

- **\$28,567.68 - 30 Day**
- **43,525.17 - 30 Day**
- **17,096.62 - 60 Day**
- **20,702.99 - 30 Day**
- **31,198.62 - 60 Day**

Total: \$141,091.08

Washington Trust Business Checking:

Total: \$ 39,300.88

Year- to – Date Budget vs. Actual (7-10-2008)

Actual - \$ 90,379.16

Budget- 105,038.00

Budget Surplus - \$14,658.84

Motion: Motion was made by P. Guglielmo to accept the Treasurer's report and seconded by D. Newton.

Motion carried unanimously.

Clerk – Kathy Gwozdz

Public notices for the Annual Meeting on July 26, 2008, have been posted and individual mailings are mailed.

Collector of Taxes – Polly Guglielmo

To date, taxes and interest collected is \$106,090.00 with no outstanding taxes.

Tax Collector printing and stamp cost totals \$560.00.

Written report, which included five year estimated projection costs, was distributed.

Motion: The motion to accept the Tax Collector's report was made by D. Newton; seconded by L. Mackey.

Motion carried unanimously.

Committee Reports:

Nominating Committee – Moderator / Nancy Gilbert

N. Gilbert will step down from the Nominating Committee to assume chair of the Social Committee.

Motion: The motion to elect Bob Fuller as new Nominating Committee Chairman at the Annual Meeting was made by the Moderator; seconded by J. Jurgens.

Motion carried unanimously.

Appreciation for the efforts of N. Gilbert as Nominating Committee chair and of L. Struzik, J. Struzik, R. Mandry and J. Mandry, who are retiring from years of service on the Social Committee, was unanimous.

Nominating Committee report for 2008-2009 proposed the

following for committee officers: Moderator – Jack McAllister, Deputy Moderator – Ted See, Clerk – Kathy Gwozdz, Treasurer – Lance Mackey, Asst. Treasurer – Al Ingulli, Tax Collector – Polly Guglielmo, At-Large – Tom Shawyer, At-Large – Frank Schmitt, Assessor of Taxes (3 yrs.) – Anne Parsells, Assessor of Taxes (2 yrs.) – Norma Roelke, Assessor of Taxes (1 yr.) – Peyton Lake, Moderator Emeritus – David Keil, Beach – Kathe Gable, Boating/Waterfront – John Jurgens, Finance – Larry Struzik, Public Safety – Open, Roads & Property – Ed Coll, Social – Nancy Gilbert, Water – Dick Newton, Nominating - Bob Fuller.

Motion: Motion to recommend the proposed list of officers for 2008-2009 at the Annual Meeting on July 26, 2008, was made and seconded.

Motion carried unanimously.

Finance – Larry Struzik,

2008 – 2009 recommended Finance Committee budget:

\$110,906.00	Additional legal expense requested by Exec.
Committee:	500.00 Additional contribution to pond
organizations:	500.00

Additional boat launch repair (from general fund):

5,000.00

Total budget 2008 – 2009:

116,906.00

2008-2009 amount to be raised from taxes:

\$111,906.00

Discussion of ramp repair, roads, beach security, water pipe repair, dredging, possible pump monitoring, and possible land acquisition led to an agreement for a need to establish two types of reserve criteria: one designated for future expenses; the other designated for immediate emergency spending. L. Struzik, L. Mackey, T. Shawyer, and T. See, and any other interested persons will meet to determine a solid recommendation for the Exec. Committee.

Motion: T. See moved to recommend the proposed budget as amended by the Exec. Committee for approval at the Annual Meeting.

D. Newton seconded.

Motion carried unanimously.

Beach – Kathe Gable

Income from sales of beach badges and parking passes @ \$75.00 totaled \$7,125.00.

Expenses totaled \$27,779.00.

Projected five year budget was distributed.

Motion: F. Schmitt moved to accept the Beach report; D. Newton seconded.

Motion carried unanimously.

Roads/ Property – Ed Coll

Resurfacing of roads and removal of roadside brush has been done. Replacement of fences at the well sites and boat launch areas will take place soon with the help of volunteers.

Motion: J. Jurgens moved to accept Roads/Property report; L. Mackey seconded.

Motion carried unanimously.

Water – Dick Newton

Reported cesspools and steel tanks still need to be converted; some excavators threatened water system due to sloppy work; new state initiatives will mandate more stringent water use rules. He recommended proactive preventative maintenance and emergency management action.

Volunteers are needed to mow and trim well sites. Everyone should place blue shutoff markers on his/her property for easy visibility in the event repair is necessary.

Thanked Joe and Jean Duffy, and Marge Newton for their efforts during the recent Brookside Rd. emergency.

Motion: P. Guglielmo moved to accept the water report; J. Jurgens seconded.

Motion carried unanimously.

Bylaws – Frank Schmitt

Bylaw revision was distributed. Discussion led to a proposed

change in the bylaw revision.

Motion: L. Struzik moved that the bylaw revision report to be submitted for approval at the Annual Meeting include the amended change that the Moderator and Finance Chair may use funds from any budget item for any other budget item but may not cause an increase in the overall budget. T. See seconded.

Motion carried unanimously.

Motion: D. Newton moved to recommend the bylaw revision proposal as amended to the members at the Annual Meeting. L. Struzik seconded.

Motion carried unanimously.

Boating/ Waterfront – John Jurgens

Report of need to have R.O.W. 5 surveyed was followed by a discussion of ways to accommodate eighteen people on boat dock waiting list. B. Gable will distribute boating regulations so as to include rules regarding use by renters for next Exec. Committee meeting.

Motion: D. Newton moved to accept Boating/ Waterfront report; L. Schmitt seconded.

Motion passed unanimously.

Social – Larry Struzik

Reported that the June28th Oktoberfest was enjoyed by all, and that J. Jurgens won the honorary title of Master Brewer of Shady Harbor; R. and J. Mandry and T. and N. DiGiacomo were thanked for

their efforts in making the event successful; the Hawaiian Sunset social will take place on the beach, August 2, 2008; and, some S.H. mugs are still available @ \$3.25.

Motion: P. Guglielmo moved to accept the Social Committee report; D. Newton seconded.

Motion passed unanimously.

New Business

Discussion of eligibility to vote at the Annual Meeting concluded with a call for Atty. Eckel and T. See to check specific regulations.

Next Executive Committee meeting will take place on August 30, 2008, at 9 a.m. at 119 Shirley Dr.

Adjournment: The Executive Committee meeting was adjourned at 11:40 a.m.

Steve Patterson then discussed the Quonny Oyster Project.

Respectfully submitted,

Kathleen Gwozdz, Clerk